



JOB TITLE: TAP Regional Manager
DEPARTMENT: Sales
DIVISION/LOCATION: NMG/ TAP IL – (Field Northern Illinois)
REPORTS TO: TAP Program Manager
SUPERVISION/DIRECT REPORTS: Responsible for supervising all NMG field associates within assigned region.

ROLE:

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- The TAP Regional Manager is the key liaison between Walmart stores, Walmart Market Managers, Walmart Regional Managers and the Neal Mast Greenhouses team. This position requires an individual that is service focused, can lead, monitor and train associates to execute merchandising best practices as directed by the Program Manager and Walmart stores U.S.

RESPONSIBILITIES:

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- Weekly store visits throughout Northern Illinois
 - Hire, supervise, manage and direct the weekly activities of the NMG merchandising team in Illinois.
 - Budget and manage expenses
 - Manage in store labor, including store reporting.
 - Communicate Walmart’s Corporate direction to Walmart store employees, Market Managers, Regional Managers, and all NMG merchandising associate’s.
 - Assist with inventory control and product flow from the Greenhouse to the stores.
 - Coordinate and attend Walmart and Neal Mast Greenhouses training meetings.
 - Weekly reporting, including photographs, written reports and power point

REQUIREMENTS:

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- 45+ hours per week based on seasonal needs - weekends are required during peak seasons of spring and fall.

Education: Bachelors’ degree in business management, logistics or related field –or–advanced management/leadership training in a retail environment or any combination of education, military service and work experience resulting in the necessary skills and abilities for the position.

Experience: Previous experience managing multiple direct reports. Previous experience in retail merchandising at a management level. Proficient in Microsoft Office applications (Word, Excel and PowerPoint). Greenhouse or Retail Nursery experience preferred.

Abilities/Strengths: Must have excellent communication skills (written and verbal) and comfortable with speaking to groups. Strong organizational skills, strong work ethic and self directed. Ability to build relationships with people at all levels inside and outside the organization. Able to effectively communicate company strategy and motivate teams.

Physical Requirements: Able and available to travel to and/or between stores. Must be able to spend long periods of time on your feet. Must be able to lift, move, carry – pots and/or trays of flowers and hanging baskets weighing up to 30 lbs. Must be able to push/pull rolling racks of potted plants weighing up to 500 lbs (with assistance on heavy racks). Majority of work environment will be in Lawn and Garden Centers in all kinds of weather.